

Action Plan - Work of Audit Committee - Part A - 22 November 2012

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
1	29.9.11 10.11.11 5.1.12 16.2.12 22.3.12	4	Single Asset Register	Progress report on phase 2 to be brought to a future meeting	Phase 2 Single Asset register	22.11.12 Agenda Item 3
2	16.2.12	6	F M Standards	Once Section 151 Officer had completed the process, further details be brought back to Committee	Corporate Director, Resources	16.2.13 Delayed due to revised target date for completion of standards
3	30.7.12	4	Statement of Accounts for the year ended 31 March 2012	Update on Council Tax collection performance and bad debt provision to be reported in 6 months.	Corporate Director, Resources	22.11.12 Agenda Item 4
4	27.9.12	3	Statement of Accounts	Assurance be provided that the level of reserves are appropriate	Corporate Director, Resources	22.11.12 Agenda Item 5
5	27.9.12	4	Final Annual Governance Statement 2011/12	To provide assurance on the working group arrangements with ALMO's	Manager of Internal Audit and Risk	22.11.12 Verbal Update
6	27.9.12	5	Annual Governance Report (and Interim Governance Report)	Action plan and progress made by managers in implementing recommendations to be brought back to Committee for monitoring	Ian Herberson, Asst Finance Manager	22.11.12 Agenda Item 7
7	27.9.12	7 & 10	Internal Audit Progress Report	Update on actions being taken to secure additional IT audit resource	Manager of Internal Audit and Risk	22.11.12 Verbal Update